

CALVELEY PARISH COUNCIL

CALVELEY NEIGHBOURHOOD PLAN

MINUTES OF THE MEETING HELD ON TUESDAY 15 MARCH 2016 **AT MS KENWRIGHT'S HOME STARTING AT 7.30pm**

PRESENT

M Gregory
R Lloyd
J Kenwright
R Lloyd
P Harrison
J Parry

S Stockton - Clerk

07/16 APOLOGIES FOR ABSENCE

R Chesworth
P Holding
R Smith

08/16 DECLARATIONS OF INTEREST

There were no declarations of interest.

09/16 FLOWCHART AND PROGRAMME

Mr Gregory had obtained a flowchart to help in the allocation and time frame of the work involved in the production of the Neighbourhood Plan. This was discussed the order of work established. It was important to identify what residents want and do not in the future – land usage, housing, roads, access, waste and other utilities, by-pass, etc to include the majority of issues people were concerned about. Mr Gregory said that it was advised that the Steering Group could plagiarise other Neighbourhood Plans to save time and get the Plan finished earlier.

10/16 NEIGHBOURHOOD BOUNDARIES

It was decided that the first thing to do was to establish the boundary the Plan would take in and whether people outside the boundary, who had opted to be part of the Community Plan, would still be interested in becoming part of the Neighbourhood Plan. It was pointed out that if there were areas outside the boundary of Calveley Parish, the respective Parish Council would have to be contacted for their views and also it could cause problems if those Parish Councils wished to produce their own Neighbourhood Plan in the future.

11/16 QUESTIONNAIRE

The questionnaire should take account of what was important to the people of Calveley, but it should be remembered that the more items included would more time required to develop the plan. The headings should get people thinking about what it is about and what they want, and then channel it into a simple form, ie:

The headings suggested were:

Housing

to identify areas where development would be welcome and where it would not
number of houses
type, size
affordable or not
requirements
location
size of groupings

By Pass

Landscape

footpaths
pedestrian crossing
trees, woodlands
historic spaces (church, school)
protected species
conservation

Tourism

Canal
Shop
Businesses Farming
 Garage
 Warehouse
 Viability
 Sustainability

Renewable Energy

12/16 FUNDING

The Steering Group was reminded that funding had to be in place before it could be used, which meant that it was crucial that deadlines were met so that the completion of the Plan was not delayed. Funding would also be required for printing, inks, stationery, etc.

13/16 DIARY

It was decided to hold meetings every two weeks on Tuesdays, this would of course be subject to alteration depending on what stage of the Plan was being done, when it may be necessary to hold meetings weekly at some stages.

The next two meetings will be held on Tuesday 5 April at Mr Gregory's home and Tuesday 19 April at Ms Kenwright's home. The Clerk was asked to prepare a diary so that the Group had a good idea of when meetings would be held. The Diary should also give the dates of the Parish Council Meetings as a report to the Parish Council would be required at each of their meetings.

14/16 DATE OF NEXT MEETING

The date of the next meeting will be Tuesday 5 April at Mr Gregory's home at 7.30pm.

Signed:.....
Chair

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Clerk

Date:.....